



No. 7-702/294/2024-Estt-N/867

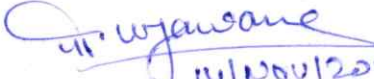
Date : 14/11/2024

CIRCULAR

This office is in receipt of numerous applications/representations requesting the competent authority to cancel the sanctioned LTC and/or leave. This has been taken by the competent authority seriously.

In this regard, it is intimated that such representation regarding cancellation of LTC and/or leave must be forwarded to the competent authority strictly through the proper channel by the applicant clearly stating reasons for such cancellation in their respective representation. The same must also be recommended & forwarded by the concerned reporting officer along with their comments.

This issues with the approval of the competent authority.


14/11/2024
Administrative Officer
AIIMS Raipur

Copy to :

1. O/o Medical Superintendent, AIIMS Raipur.
2. All Deputy Nursing Superintendents, AIIMS Raipur
3. All concerned officials through website and/or HR portal.
4. Guard file.